

## Attendance Contract

This contract establishes that on this day \_\_\_\_\_ Date \_\_\_\_\_, \_\_\_\_\_ Student Name \_\_\_\_\_, hereafter referred to as "Student," and \_\_\_\_\_ Guardians' Names \_\_\_\_\_, hereafter known as "Guardians," have met with a school counselor and discussed the Student's chronic school attendance issues.

### Student

The Student understands that he/she is here because he/she has number unexcused absences from multiple classes, or number tardiness notices from teachers. The Student acknowledges that previous warnings have been administered.

In order to maintain a place at \_\_\_\_\_ School Name \_\_\_\_\_, Student agrees to:

- Attend all classes.
- Arrive punctually to all classes.
- Bring a doctor's note in the case of a necessary absence, or have a guardian phone the school office.
- Make up any work missed during absences.

If the Student fails to follow these requirements, the school may terminate his/her position at the institution's discretion.

### Guardians

The Guardians understand that they are responsible for ensuring that the Student arrives at school in a timely manner and for stressing the importance of the Student's continued education. The Guardians agree to:

- Provide the school with proof of a doctor's note in the case of illness.
- To call the school office at number the morning of an absence and provide a reason for the absence.
- To get the Student to school on time.
- To accept and uphold the punishments from the school if the Student violates the contract

\_\_\_\_\_  
(Student's Signature)

\_\_\_\_\_  
(Guardian 1's Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Guardian 2's Signature)

\_\_\_\_\_  
(Counselor's Signature)

\_\_\_\_\_  
(Date)