

Agreement to Work Overtime

_____ (hereafter "Employer") and _____
(hereafter "Employee") hereby agree to the following:

The Employee is a _____ position _____ at _____ Company _____ and has agreed to voluntarily work overtime between the dates of _____ date _____ and _____ date _____ (or until the completion of _____ Project _____, no later than _____ date _____).

The Employee will be asked to work no more than _____ number of hours _____ per _____ period of time _____ in overtime.

The Employee agrees to submit all overtime hours in the following manner:

_____ Procedure _____.

The Employer agrees to pay Employee overtime price, in accordance with state/federal/company law.

In witness to their agreement to the terms of this contract, the parties affix their signatures below:

Employee, Signature Date

Employer, signature Date