

# Team Project Contract

This contract defines and establishes agreed-upon rules and guidelines for completing

\_\_\_\_\_ Project by \_\_\_\_\_ between:  
\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

## Meetings

The Group will meet \_\_\_\_\_ times at \_\_\_\_\_ to work on \_\_\_\_\_.  
Times and location will be decided through \_\_\_\_\_. Further meetings will be scheduled as necessary. Members will agree upon division of labor for individual or partner activities. A group leader **{will not}** be elected. Decision will be made by \_\_\_\_\_.

## Conduct

The Group will abide by the following code of conduct: \_\_\_\_\_.  
Strategies for maintaining this conduct are: \_\_\_\_\_. Members will check in by \_\_\_\_\_ on \_\_\_\_\_ in order to share information and remain updated on the project's progress.

## Responsibilities

- \_\_\_\_\_ will be in charge of \_\_\_\_\_, due \_\_\_\_\_ ; \_\_\_\_\_, due \_\_\_\_\_ ; \_\_\_\_\_, due \_\_\_\_\_ ; and \_\_\_\_\_, due \_\_\_\_\_ .
- \_\_\_\_\_ will be in charge of \_\_\_\_\_, due \_\_\_\_\_ ; \_\_\_\_\_, due \_\_\_\_\_ ; and \_\_\_\_\_, due \_\_\_\_\_ .
- \_\_\_\_\_ will be in charge of \_\_\_\_\_, due \_\_\_\_\_ ; \_\_\_\_\_, due \_\_\_\_\_ ; and \_\_\_\_\_, due \_\_\_\_\_ .
- \_\_\_\_\_ will be in charge of \_\_\_\_\_, due \_\_\_\_\_ ; \_\_\_\_\_, due \_\_\_\_\_ ; and \_\_\_\_\_, due \_\_\_\_\_ .

**Consequences**

If there are any infractions of the contract's stipulations, the following actions or consequences will be applied: \_\_\_\_\_.

If infractions continue, the following punishments will be implemented: \_\_\_\_\_.

Members violating the contract will receive \_\_\_\_\_ warning(s) before action is taken

\_\_\_\_\_  
Member 1 Signature & Date

\_\_\_\_\_  
Member 2 Signature & Date

\_\_\_\_\_  
Member 3 Signature & Date

\_\_\_\_\_  
Member 4 Signature & Date