

Website Maintenance Contract

Contact Name		Contact Number	
Company Name			
Address			
Email			
Website URL			
Host			
Username			
Password			

Agreement

_____ will provide website maintenance services to the client listed above, beginning on _____.

Services

_____ will provide the following services to the Client, which are part of the _____ package:

Any other maintenance and/or changes that exceed the above package will be billed at _____ per hour, and will be covered in a separate written document.

Payment

Client agrees to pay _____ a total fee of _____ for the above listed package, not including any additional maintenance or changes.

Payment will be made in the following manner: _____

_____.

Late payments will _____

_____.

Permission and Confidentiality

Client will grant _____ complete access to the web page listed above, including all write permissions necessary for the work.

_____ agrees that any knowledge gained as a result of this relationship shall remain confidential.

_____ further agrees that all of the Client's materials accessed during the website maintenance, including but not limited to logos, written materials, and products, belong solely to the Client.

_____ has no rights to these items in any way.

_____ will maintain ownership of the specific designs, including texts, graphics and photos, that he/she/it creates for the purposes of this website maintenance.

_____ will maintain the right to use any part of the website in his/her/its portfolio or advertising campaign.

Signed:

Client Name

Client Signature

Date: _____

Contractor Name

Contractor Signature

Date: _____